



## The Resume Kit (5th Revised edition)

By Richard H. Beatty

John Wiley and Sons Ltd. Paperback. Book Condition: new. BRAND NEW, The Resume Kit (5th Revised edition), Richard H. Beatty, The Resume Kit gives job seekers a leg up in the race for their dream jobs. In this new edition, Beatty shows how to create a winning resume to land any job in the new economy. With over eighty updated and revised sample resumes and cover letters, as well as a new chapter debunking common resume myths, the Fifth Edition of Beatty's bestselling resume guide is better, and more comprehensive, than ever. It offers the best advice on using the Internet to cast a wider net, updated listings on executive search firms, and detailed advice on using every resume format. The expert advice, clear guidance, and all the essential tools job hunters need to succeed are based on Beatty's three decades of experience.



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